



Roverway is an international Guides and Scouts camp for Rovers (aged 16 to 22) from all over Europe. The camp typically consists of two parts: the Paths, where the participants explore Switzerland in smaller groups of around 70 people, and a main camp. The last Roverway took place in Norway in 2024 and lasted eleven days. Approximately 5500 Guides and Scouts participated. The next Roverway is scheduled to take place in Switzerland in 2028. That is why we are looking for a:

Participant Data Manager

Participant data is a key foundation for the planning and delivery of Roverway. As Participant Data Manager, you work with the Registration Manager to ensure that participant data is accurate, complete and up to date.

As a Participant Data Manager, you will create and manage an appropriate database and be responsible for ensuring the accuracy, maintenance, and further development of participant data throughout the entire process: from initial registration to the end of camp. A key focus of your role is on the quality, structure, and analysis of the data. You will ensure that data is collected appropriately, verified, and made available for various purposes.

You will be part of the "Registration & Data" Department within the People Division.

What you can expect:

- A monthly meeting with your division
- Approx. 4h of volunteer work per week
- The opportunity to contribute your expertise and develop your skills
- Collaboration with international contacts (including within your division crew)
- Expansion of your network at the national and international levels
- Helping to create an international Guiding and Scouting experience for approx. 5000 participants and approx. 1000 volunteers

What you bring to table:

- Time, enthusiams, and motivation for a multi-year commitment
- A drive to create and contribute
- Experience working with data, databases or administrative systems (e.g. event tools, CRM systems or structured datasets) would be advantageous
- Interest in not only managing data but making it meaningful and usable
- Ability to maintain an overview of a project
- Good English skills and/or proficiency in another national language

What we need from you:

- Your resume (including your Guiding and Scouting career as well as on Guiding and Scouting reference)
- A short letter of motivation answering the following questions (an email is sufficient)
 - What interests you about this project?
 - Why are you the right person for this division?





Do you still have questions?

Feel free to contact us if anything is unclear, if you have any questions, or if you'd just like to have a casual conversation without any obligation. We look forward to hearing from you and learning about your ideas.

Division Lead People

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