



Roverway is an international Guides and Scouts camp for Rovers (aged 16 to 22) from all over Europe. The camp typically consists of two parts: the Paths, where the participants explore Switzerland in smaller groups of around 70 people, and a main camp. The last Roverway took place in Norway in 2024 and lasted eleven days. Approximately 5500 Guides and Scouts participated. The next Roverway is scheduled to take place in Switzerland in 2028. That is why we are looking for a:

People Information Flow Manager

For the Roverway to run smoothly, information needs to flow reliably during the preparation phase and during the camp itself. As a People Information Flow Manager, you are the information hub of the People Division, ensuring that information is exchanged efficiently between the different departments within the division and the other Roverway divisions.

You coordinate the flow of participant related information, gather relevant updates from different departments and ensure that they are complete, up to date and reach the people who need them. You maintain an overview of ongoing topics, identify communication gaps and help close them.

You work closely with the People Communications Managers. While you ensure that participant related information is collected, coordinated and shared internally, the Communications team transforms this information into clear, audience-focused communication and distributes it through the appropriate channels.

You will be part of the "People Communication & Information" Department within the People Division.

What you can expect:

- A monthly meeting with your division
- Approx. 4h of volunteer work per week
- The opportunity to contribute your expertise and develop your skills
- Collaboration with international contacts (including within your division crew)
- Expansion of your network at the national and international levels
- Helping to create an international Guiding and Scouting experience for approx. 5000 participants and approx. 1000 volunteers

What you bring to table:

- Time, enthusiasm, and motivation for a multi-year commitment
- A drive to create and contribute
- Experience in collecting, organising and coordinating information (e.g. in projects or associations) is an asset
- Strong organisational skills and the ability to coordinate and structure information effectively
- Good communication skills and enjoyment of working with different teams
- A proactive mindset and the ability to identify communication gaps early
- Ability to maintain an overview of a project
- Good English skills and/or proficiency in another national language





What we need from you:

- Your resume (including your Guiding and Scouting career as well as on Guiding and Scouting reference)
- A short letter of motivation answering the following questions (an email is sufficient)
- What interests you about this project?
- Why are you the right person for this division?

Do you still have questions?

Feel free to contact us if anything is unclear, if you have any questions, or if you'd just like to have a casual conversation without any obligation. We look forward to hearing from you and learning about your ideas.

Division Lead People

Livia Fietz / Luanda (DE, EN, PT), livia.fietz@roverway28.ch

